



**International Council for Open  
and Distance Education – ICDE**

MBE 132  
Postboks 1, Youngstorget  
0028 Oslo, Norway

Desk Officer +47 22 06 26 33  
Email: [icde@icde.org](mailto:icde@icde.org)  
Website: [www.icde.org](http://www.icde.org)

VAT-ID-Nr.: NO971286512

DNB Bank ASA  
Postboks 1600 Sentrum  
0021 Oslo, Norway

IBAN: NO95 7101 0538 070  
BIC/SWIFT: DNBANOKKXXX

27 February 2023

## **ICDE BOARD MEETING MINUTES 2023/1**

On 15 February 2023 from 13.00 to 14.45 (CET/Oslo time), a Board meeting was held in a hybrid format - both virtually and in-person at the Lillehammer Scandic Hotel.

The following members of the Board participated:

In person: Neil Fassina, Ebba Ossiannilsson and Carlos Oliveira.

Virtually: Mark Nichols, Melinda Bandalaria and Som Naidu.

In addition, Secretary General Torunn Gjelsvik and Senior Adviser Sophia Javaid attended the meeting in-person.

The Board was in quorum, cf. ICDE Constitution § 8.

The invitation and agenda of the present meeting was approved.

### Motion 1.2 ICDE Board Work Plan 2023

Item moved by Carlos Oliveira and seconded by Ebba Ossiannilsson.

**Motion:** *"The Board takes note of its responsibilities and approves the ICDE Board Work Plan 2023"*

Motion unanimously carried.

### Motion 1.3 Member Fees Special Cases 2023

Item moved by Som Naidu and seconded by Ebba Ossiannilsson.

**Motion:** *"The Board agrees to waive the membership fees for 2023 for two institutional members seen as special cases."*

Motion unanimously carried.

### Info 1.4 ICDE Reports:

Item moved by the President.

**Information:**

- Report from the President (oral)
- Report from Board members (oral)
- Reports from the ICDE Secretariat (Secretariat Report)
- 2023 Events Overview

The Board was informed.

Info 1.5 Financial Report Q4 and preliminary Annual Accounts 2022

Item moved by the President.

The Board was informed.

Info 1.6 Draft ICDE Secretariat Work Plan 2023

Item moved by the President.

The Board was informed.

Info 1.7 ICDE OER Advocacy Committee Report 2021- 2022

Item moved by the President.

The Board was informed.

Info 1.8 Open Praxis Report

Item moved by the President.

The Board was informed.

Info 1.9 Any Other Business

Item moved by the President.

Motion 1.10 ICDE Secretary General's Performance goals 2023 (In Camera)

Item moved by Carlos Oliveira and seconded by Ebba Ossiannilsson.

**Motion:** *"The Board approves the ICDE Secretary General's Performance goals 2023 as amended"*

Motion to adjourn moved by the President.

Meeting adjourned 14:45 CET on 15 February 2023.

\* \* \* \*

This protocol is approved electronically:

DocuSigned by:  
*Neil Fassina*  
E29A72B58A7D458...

ICDE President

DocuSigned by:  
*Elba Ossiannilsson*  
9B5CC90723E9440...

Board Member

DocuSigned by:  
*Melinda Bandalaria*  
52A8D05684A64A9...

Board Member

DocuSigned by:  
*Sam Naidu*  
C888FFAE99D44A8...

Board Member

DocuSigned by:  
*Chy*  
D886290D808C4D5...

Board Member

DocuSigned by:  
*Torun Gjelsvik*  
70C4A5357244468...

Secretary General

DocuSigned by:  
*Mark Nichols*  
FAD97A2492C641F...

Board Member